

DAMAGE CLAIM REPORT

			APPLICATION DAT	E			
HANDLED BY TGI			REPORT NO.				
IMPORTANT NOTICE 1. CLAIMS NEED TO BE REPORTED WITHIN 5 WORKING DAYS AFTER DELIVERY. 2. CLAIMS REPORTED AFTER THIS PERIOD WILL NOT BE ACCEPTED							
CUSTOMER INFORMATION							
CLIENT NAME			CLIENT REFERENCE				
CONSIGNEE NAME			COUNTRY				
LIABILITY INFORMATIO	JN .						
DATE OF INCIDENT		LIABILITY ADMITTED	YES	NO			
ATTACHMENTS:	☐ РНОТО'S	POLICE REPORT	SIGNED CMR	OTHER			
PRODUCT							
MODEL	DESCRIPTION			QTY VALUE			
CUSTOMER REMARKS							

TOP GROUP INTERNATIONAL B.V.

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DAMAGE ASPECTS OF THE INCIDENT						
WAS THE DAMAGE VISA	□ NO □ YES					
WAS THE WRAPPED FOIL	□ NO □ YES					
WAS IT A DOUBLE STACK	□ NO □ YES					
WAS THERE ANY REMARKS MADE ON THE CMR? IF YES, PLEASE SEND US THE CMR COPY			□ NO □ YES	→ SEND CMR		
DID YOU TAKE PHOTO OF THE DAMAGE PALLET UPON ARRIVAL? IF YES, PLEASE PROVIDE US THE PHOTO'S OF THE PALLET, IF POSSIBLE, ALL SIDES & TOP			☐ NO ☐ YES	→ PHOTO'S		
THE DAMAGE IS FOUND ON THE PALLET OR CARTON? IF BOTH PALLET & CARTONS ARE DAMAGED, PLEASE CLICK BOTH QUESTIONAIRES AND PROVIDE THE PALLET AND SERIAL NO.						
PALLET DAMAGE	HOW MANY PALLETS?	PALLET (S)	PALLET NO.			
CARTON DAMAGE	HOW MANY CARTONS?	CARTON (S)	SERIAL NO.			
DAMAGE CARTON WAS NOTICED DURING BREAKDOWN OF THE PALLET. PLEASE INDICATE WHERE THE DAMAGE OCCURRED.						
YES, ON TOP OF THE PALLET		SEND PHOTO'S	YES, BOTTOM OF THE PALLET			
YES, MIDDLE OF THE PALLET		SEND PHOTO'S	YES,			
YES, CARTON PART FACING INSIDE		SEND PHOTO'S	YES, CARTON PART FACING OUTSIDE			
DAMAGE GOODS ARE AVAILABLE FOR PICK UP?				☐ NO ☐ YES		
AVAILABLE FOR OUR PICK UP		WHEN	REFERENCE NO.			
TGI REMARKS						

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